

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

June 22, 2010

PRESENT

C.W. Colladay
J. Deleo
P. Rodriguez
G. Destache
O. Garrett

ABSENT

GUESTS

S. Stout
T. Hodge

STAFF

J. Pape
A. Harnden
M. McCullough
K. Caldwell
D. Saunders
N. Harper

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the May 25, 2010 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as presented Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the May 25 – June 22, 2010 invoices. Director Deleo seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Bad Debt Write-off – None.

c. Lien update.

ACTION: Note and file.

7. FY 10/11 Budget.

ACTION: President Colladay opened the public hearing at 9:35 am and called for public comment. Hearing none, President Colladay closed the public hearing at 9:35 am. Director Destache moved to approve Resolution No. R-10-01 adopting the budgets. Director Garrett seconded. Motion carried unanimously.

The Board directed staff to compile local water district's rate comparison sheet.

8. California Special Districts Association 2010 Board Elections.

ACTION: Director Rodriguez moved to elect Arlene Schafer, Incumbent for the CSDA Board of Directors, Region 6, Seat B 2010 Election. Director Garrett seconded. Motion carried unanimously.

9. Sycamore Creek Development.

a. Project Update – The General Manager reported that Wayne Kiley has signed an agreement with Wilson Engineering to study the impacts from Tract 31907 orientation changes.

b. 1748 houses to be built. 1067 houses occupied to date. 61% complete.

10. CFD No. 1 Sycamore Creek Recycled Water System.

a. Update on progress.

b. Recycled Water Project bids.

ACTION: Director Garrett moved to approve KIP as the lowest responsible bidder from the June 15, 2010 bid opening and authorize the General Manager to enter into a contract with them. Director Deleo seconded. Motion carried unanimously.

11. Retreat Development – Ryland Homes.

a. Project Update – The General Manager reported that Ryland is working to develop remaining lots.

b. 517 houses to be built. 424 houses occupied to date. 82% complete.

12. Ranpac “Toscana” Project.

- a. Project Update – None.
 - b. 1443 estimated houses to be built.
- 13. Re-alignment of Temescal Canyon Road.**
- a. Project Update – Sam Yoo reported via email that they are submitting the conceptual plan for approval to County Transportation this week and that they are also coordinating with all underground utilities to ensure there are no conflicts with the road design.
- 14. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**
- a. Project Update – Tracy Hodge, Property Manager with Wildrose Business Park reported that she is trying to pass her five year fire sprinkler system testing and that there seems to be a problem with pressure since the PRV was installed. Jeff Pape, GM stated that LLWD will coordinate with her contractor to ensure testing could be completed successfully. Tracy also reported that they have removed all backflow devices from the non-potable system.
- 15. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – Director Garrett reported that the project is on the Board of Supervisors Agenda this afternoon.
- 16. Consideration of Contract Management Extension to Dudek.**
- ACTION:** Director Deleo moved to approve the Contract Management extension to Dudek. Director Garrett seconded. Directors Destache and Rodriguez oppose. Motion carried.
- 17. Water Utilization Reports.**
- ACTION:** Note and file.
- 18. Committee Reports.**
- a. Finance (Director Garrett) – None.
 - b. Engineering (Director Rodriguez) – Director Rodriguez asked staff to schedule a July Engineering Committee Meeting.
- Director Destache reported on a Western Municipal Water District meeting that he and Director Rodriguez attended.
- c. Public Relations (Director Deleo) – Director Deleo reported that the Temescal Community Faire will be rescheduled for May 2011. She also reported on a meeting

on the widening of the 91 Freeway that proposed extending the toll roads onto the I-15 Freeway.

19. General Manager's Report.

a. General Manager's Report

ACTION: Note and file.

b. Operations Report

ACTION: Note and file.

20. Office Manager's Report.

a. Modifications to Employee Handbook

ACTION: Still pending review by District Counsel.

b. LLWD Procedures Manual – Available for review at meeting.

21. District Engineer's Report.

a. Status of Projects

ACTION: Note and file.

22. District Counsel's Report – Dave Saunders reported that he would have the Biennial Review of the Conflict of Interest at next month's Board Meeting.

23. Seminars/Workshops.

a. Emergency Response Planning & WARN Workshop, June 29, 2010 – Palm Desert, CA, June 30, 2010 – El Centro, CA

b. 25th Annual WateReuse Symposium, September 12-15, 2010, Washington, DC

24. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of May was distributed to each Director along with the Agenda.

The following correspondence was made available for review at the meeting:

- WateReuse Association's first Annual Report.

25. Adjournment.

There being no further business, the June 22, 2010 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:09 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____